MS-700: MANAGING MICROSOFT TEAMS

LEVEL	INTERMEDIATE	ROLE	ADMINISTRATOR
DURATION	4 DAY	PRODUCT	MICROSOFT 365

OVERVIEW

The Managing Microsoft Teams course is designed for persons who are aspiring to the Microsoft 365 Teams Admin role. A Microsoft Teams administrator plans, deploys, configures, and manages Microsoft Teams to focus on efficient and effective collaboration and communication in a Microsoft 365 environment. In this course, you will learn about various Teams management tools, security and compliance feature for Teams, network requirement for Teams deployment as well as different Teams settings and policies for managing collaboration and communication experience in Teams.

AUDIENCE PROFILE

Students in this course are interested in Microsoft Teams or in passing the Microsoft Teams Administrator Associate certification exam. A Microsoft Teams administrator plans, deploys, configures, and manages Microsoft Teams to focus on efficient and effective collaboration and communication in a Microsoft 365 environment. A Microsoft Teams administrator must be able to plan, deploy, and manage teams, chat, apps, channels, meetings, audio/video conferencing, live events, calling, and Teams certified devices. A Microsoft Teams administrator has experience integrating Microsoft Teams with SharePoint, OneDrive, Exchange, Microsoft 365 Groups, and other Microsoft, third-party, and custom apps. A Microsoft Teams administrator understands and collaborates with other workloads and roles, such as Network, Voice, Identity,

Access, Devices, Licensing, Security, Compliance, Information management, and User Adoption.

In this course, you will learn how to:

- Learn what Microsoft Teams is and how the components work together
- How to implement Governance, Security, and Compliance for Microsoft Teams
- How to prepare an organisation environment for a Microsoft Teams deployment
- How to deploy and manage teams
- How to manage collaboration and communication experiences in Microsoft Teams
- Techniques to manage and troubleshoot communication in Microsoft Teams

Course Prerequisites:

- Before attempting MS-700, attendees should have:
- A proficient understanding of basic functional experience with Microsoft 365 services.

A proficient understanding of general IT practices, including using PowerShell.

Managing Microsoft Teams Training Outline

- Module 1: Explore Microsoft Teams
- Module 2: Plan and deploy Microsoft Teams
- Module 3: Implement lifecycle management and governance for Microsoft Teams
- Module 4: Monitor your Microsoft Teams environment
- Module 5: Manage access for external users
- Module 6: Implement security for Microsoft Teams
- Module 7: Implement compliance for Microsoft Teams
- Module 8: Plan and configure network settings for Microsoft Teams
- Module 9: Create and manage teams
- Module 10: Manage collaboration experiences for chat and channels

- Module 11: Manage apps for Microsoft Teams

- Module 12: Introduction to Teams meetings and calling

- Module 13: Manage meetings and events experiences

- Module 14: Plan for Microsoft Teams Rooms and Surface Hub

- Module 15: Configure, deploy, and manage Teams devices

- Module 16: Plan for Teams Phone

- Module 17: Configure and deploy Teams Phone

- Module 18: Configure and manage voice users

- Module 19: Configure auto attendants and call queues

- Module 20: Troubleshoot audio, video, and client issues

Further Information:

For More information, or to book your course

Course MS-700T: **Managing Microsoft Teams**

https://smarteklearning.com/Course/ms-700-managing-microsoft-teams/

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